

**A. ESTABLISHMENT OF QUORUM AND ROLL CALL**

The regular meeting of the Board of Agriculture & Conservation (BAC) was held June 22, 2011 at the Division of Agriculture conference room, 1800 Glenn Highway, St.12, Palmer, Alaska. Chair Ben VanderWeele called the meeting to order at 11:00 a.m.

Boardmembers present and establishing a quorum were:

Mr. Ben VanderWeele, Chair  
Mr. John Schirack, Vice Chair (arrived at 11:20 a.m.)  
Mr. Al Poindexter, Boardmember  
Mr. Stuart Davies, Boardmember  
Ms. Deidre Berberich, Boardmember  
Mr. Chris Flickinger, Boardmember  
Mr. Troy Shelden, Boardmember

Staff in attendance was:

Ms. Franci Havemeister, Director  
Ms. Lora Haralson, Administrative Assistant  
Mr. Robert McFarlane, AAG, Dept. of Law  
Ms. Olga Lotosh, ARLF Accountant

**B. APPROVAL OF AGENDA**

Agenda corrections:

E. (3) No loan interest rate comparison available.

Executive Session additions:

F. Bob and Jean Havemeister requested time under Executive Session regarding Valley Dairy.

F. Update on ARLF management discussion.

**MOTION:** Boardmember Poindexter moved to approve the agenda as amended.

**SECOND:** Boardmember Davies seconded the motion.  
No objections were received.

**The agenda was approved as amended.**

Chair VanderWeele introduced Troy Shelden a new Boardmember.

### **C. PUBLIC COMMENTS/SESSION**

Jake Libby, spoke in support of the Creamery as an investor and as spokesperson for families who have also invested in the Creamery.

#### City of Palmer – Mat Maid Property Presentation:

Doug Griffin, City Manager, City of Palmer gave an update regarding the acquisition of the Palmer Mat Maid property. On July 29, 2011 a Request for Proposal (RFP) for an appraisal for the fair market price of the property will be submitted. Also, the City of Palmer is concerned with the possibility of ARLF granting a lease to the Creamery for the Mat Maid property.

### **E. MINUTES OF PRECEDING MEETING**

May 5, 2011

**MOTION:** Boardmember Poindexter moved to approve the minutes of May 5, 2011.

**SECOND:** Boardmember Berberich seconded the motion.

**VOTE:** The motion passed without objection.

June 6, 2011

**MOTION:** Boardmember Berberich moved to approve the minutes of June 6, 2011.

**SECOND:** Vice Chair Schirack seconded the motion.

**VOTE:** The motion passed without objection.

### **F. REPORTS/CORRESPONDENCE**

1. Division Update/Division Newsletter – Director Franci Havemeister:  
*(The Board had no questions).*

2. Financial Services Olga Lotosh:  
• Reviewed the May 2011 financials.  
*(The Board had no questions).*

3. ARLF Interest Rate Comparison:  
*Not available.*

4. ARLF Applications in Process – Loan Officer Easley:  
*(The Board had no questions).*

5. AAG Report – AAG McFarlane:  
(No public report).

Mike Pascal asked clarification regarding the additions to the agenda for Executive Session.

AAG McFarlane stated Bob and Jean Havemeister asked to speak in Executive Session regarding the Valley Dairy.

**F. EXECUTIVE SESSION**

**MOTION:** Vice Chair Schirack moved to go into Executive Session to discuss the management of the ARLF, Valley Dairy, loans for Byers, Knopp, Church of the Living Word, Inc., AAG Report and the ARLF Aging Report.

**SECOND:** Boardmember Flickinger seconded the motion.

**No objections were received.**

The Executive Session for the AAG Report included Chair Ben VanderWeele, Vice Chair John Schirack, Boardmember Al Poindexter, Boardmember Stuart Davies, Boardmember Deidre Berberich, Boardmember Chris Flickinger, Boardmember Troy Shelden, Director Franci Havemeister, AAG Robert McFarlane and Lora Haralson, Administrative Assistant.

The Executive Session for the management of the ARLF included Chair Ben VanderWeele, Vice Chair John Schirack, Boardmember Al Poindexter, Boardmember Stuart Davies, Boardmember Deidre Berberich, Boardmember Chris Flickinger, Boardmember Troy Shelden, Director Franci Havemeister, AAG Robert McFarlane and Lora Haralson, Administrative Assistant.

The Executive Session for the Valley Dairy discussion included Chair Ben VanderWeele, Vice Chair John Schirack, Boardmember Al Poindexter, Boardmember Stuart Davies, Boardmember Deidre Berberich, Boardmember Chris Flickinger, Boardmember Troy Shelden, Director Franci Havemeister, AAG Robert McFarlane and Lora Haralson, Administrative Assistant. Members of the public who attended were Bob and Jean Havemeister.

The Executive Session for the Valley Dairy discussion included Chair Ben VanderWeele, Vice Chair John Schirack, Boardmember Al Poindexter, Boardmember Stuart Davies, Boardmember Deidre Berberich, Boardmember Chris Flickinger, Boardmember Troy Shelden, Director Franci Havemeister, AAG Robert McFarlane and Lora Haralson, Administrative Assistant. Members of the public who attended were Gareth Byers.

The Executive Session for the Byers, Knopp and Church of the Living Word, Inc. loans included Chair Ben VanderWeele, Vice Chair John Schirack, Boardmember Al Poindexter, Boardmember Stuart Davies, Boardmember Deidre Berberich, Boardmember Chris Flickinger, Boardmember Troy Shelden, Director Franci Havemeister, AAG Robert McFarlane and Lora Haralson, Administrative Assistant.

The Executive Session for the Valley Dairy discussion included Chair Ben VanderWeele, Vice Chair John Schirack, Boardmember Al Poindexter, Boardmember Stuart Davies, Boardmember Deidre Berberich, Boardmember Chris Flickinger, Boardmember Troy Shelden, Director Franci Havemeister, AAG Robert McFarlane and Lora Haralson, Administrative Assistant. Members of the public who attended were Jake Libbey.

Vice Chair Schirack left the meeting at 2:30 p.m.

The Executive Session for the Valley Dairy discussion included Chair Ben VanderWeele, Boardmember Al Poindexter, Boardmember Stuart Davies, Boardmember Deidre Berberich, Boardmember Chris Flickinger, Boardmember Troy Shelden, Director Franci Havemeister, AAG Robert McFarlane and Lora Haralson, Administrative Assistant. Members of the public who attended were Jake Libbey, Karen Olson, Rob Wells and Eric Downey.

Boardmember Flickinger left the meeting at 4:00 p.m.

**PUBLIC SESSION ACTION ITEMS**

- 8. Byers                                      Collateral Substitution                                      Approved**  
**MOTION:** Boardmember Davies moved to delete the Valley Dairy, Inc. Note Receivable Assignment as collateral for Byers ARLF loans #S-5445 and #S-5458.  
**SECOND:** Boardmember Poindexter seconded the motion.  
**VOTE:** The motion passed without objection.
- 9. Knopp                                      Lease Term Extension                                      Approved**  
**MOTION:** Boardmember Davies moved to extend the Paul E. Knopp Lease Agreement #40005 through December 2011 to accommodate completion of an appraisal and closing of the purchase.  
**SECOND:** Boardmember Berberich seconded the motion.  
**VOTE:** The motion passed without objection.

**10. Church of the Living Word Development Approved**

**MOTION:** Boardmember Davies moved to approve the Church of the Living Word, Inc. aka White Stone Farms – F Loan as recommended by the loan officer:

1. \$75,000 @ 4.50% - 15 years payable by monthly payments.
2. Secured by 1<sup>st</sup> Deed of Trust 14 A/21 Council S/D.
3. Standard Lenders Title Insurance.
3. Property Insurance with ARLF as Mortgagee & Loss Payee.

**SECOND:** Boardmember Poindexter seconded the motion.

**VOTE:** The motion passed without objection.

**G. NEW/OLD BUSINESS:**

*(The Board had no new/old business to discuss).*

**H. BOARDMEMBER COMMENTS:**

*(The Board had no comments).*

**I. SET NEXT MEETING & AGENDA ITEMS**

The next scheduled meeting will be held on Thursday, August 4, 2011 at 1:00 p.m.

**J. ADJOURNMENT:**

The meeting was adjourned at 4:30 p.m.