

Action Item: Nomination Policy and Procedures

Timeline:

1. Announce seats coming open that year at all KRSMA Board/Committee meetings beginning in April.
2. Notice in newspaper beginning in June.
3. Notice to KRSMA email list (user groups, agencies, interested individuals, etc.) beginning in June.
4. Distribute completed applications to Board members for review one week prior to Nomination meeting.
5. Hold a special Nomination meeting in late August for the purpose of prioritizing applicants.
6. Submit a prioritized list to the DNR Commissioner by September 1 (strive for at least 3 names per open seat).
7. Seat new members October 1.

Nomination meeting: [**Current year's date - Thurs. 8/28/08, 5:30pm**]

1. Applicants will be encouraged to apply electronically using a form available on the web page. Completed applications will be forwarded to Board members for review one week prior to the Nomination meeting.
2. Incumbents of seats coming open will fully participate in prioritizing the applicants.
3. Incumbents wishing to reapply will follow the same procedure as new applicants.
4. All applicants will be strongly encouraged to attend the first part of this meeting to meet and consult with the Board regarding their interest in membership. The meeting purpose, location, and time will be boldly noted on the application form. The meeting will be open to the public. While sharing information is encouraged, discussions of applicant's personalities, etc. are *discouraged*. Campaigning or otherwise attempting to manipulate a Board member's vote is not allowed. The Board will create one prioritized list to be forwarded to the DNR Commissioner, rather than a separate list for each open seat. The method used will be as follows:
 - a. Each voting Board member will vote for as many applicants as there are open seats, by secret ballot. At least two non-voting Board members, appointed by the President, will serve as tellers.
 - b. Rank the top names equal to the number of open seats (e.g. 5 open seats = 5 names listed). Those receiving tie votes are listed on the same line.
 - c. A tie for the last open seat must be broken by re-voting only those names.
 - d. Repeat a. from the remaining pool of applicants, and rank them as in b., adding their names to the list. Ties beyond the number of seats drop into the remaining pool for the next round.
 - e. Repeat process until a ranked list totaling 3 times the number of open seats has been created, or all available applicants are ranked, whichever is less.