

## MINUTES FOR THE DECEMBER 2019 MEETING

- The December 18, 2019 meeting was called to order at 5:30 PM at the Ketchikan Public Library conference room.
- Advisory Board members present: Leslie Jackson, Caroline Seabright, Teri Hoyt; no quorum
- Staff present: Aaron Ostby
- The agenda was approved by Leslie, seconded by Teri
- Correspondence: None
- Persons to be heard: None

### STAFF REPORT:

Aaron Ostby reported:

- The Pitman-Robertson Grant for the new Public Use Cabin was denied.
- Recruiting for summer hosts, need applicants for Totem Bight
- ADA concrete ramps have been completed at the PUC funded by the RTP grant.

### CHAIR'S REPORT:

Teri Hoyt reported:

- Congratulated and thanked the new CAB Chairs taking over next month.
- Contacting Mary Kowalczyk, inviting her to the First Day Hike event.

### KASPER REPORT:

- Caroline noted that there was a KASPER meeting scheduled for January and Floyd was planning to go.

### OLD BUSINESS

No Old Business

### NEW BUSINESS

- A. Light the Bight Debrief:** There was consensus that the event was a success, with a larger than expected turnout. Several ideas were brought up on how to improve the event for next year: Less lead-time - start later and have the lights turn on at 4pm, more treats, replace hot water pot, pre-make hot chocolate for less waste, need a PA system for announcements, make a snowman cutout for pictures, find a way to raise more money to cover costs, like a raffle.
- B. First Day Hike Planning:** Teri requested Refuge Cove as the location. It was decided that the poster design would be reused from previous years. 11 am start time. Aaron will try to coordinate with the Polar Plunge group to see if we can have the events together. Leslie will do a PSA on KRBD.

### ITEMS FOR NEXT MEETING:

- A: First Day Hike Debrief
- B: Breakfast with the Birds Planning
- C: LIO Priority List

The meeting adjourned at 6:00 pm. The next meeting was scheduled for January 14, 2020