

AHRS Certificate of Data Destruction

Alaska Department of Natural Resources
 Office of History and Archaeology
 550 W. 7th Ave., Suite 1310 Anchorage, AK 99501-3565
 Phone: (907) 269-8721; Fax (907) 269-8908
<http://www.dnr.state.ak.us/parks/oha/index.htm>



Reference #: _____

Date _____

Reset Form

Certificate of Data Destruction

The Office of History and Archaeology (OHA) Integrated Business Suite (IBS), including the Alaska Heritage Resources Survey (AHRS), is a **dynamic system**. New records are created and older records are updated on a regular basis as information is being reported by researchers in the field and through reviews of both new and old documentation by staff in our office. To insure that projects incorporate the most current information for research and preservation planning, and to insure that restricted data are not distributed to unauthorized users, OHA recommends that users destroy all unmodified IBS/AHRS data/records upon completion of each project for which they were obtained. New projects require new data requests. OHA requires submittal of this form by Data Export users as proof that exported data has been destroyed prior to annual renewals of AHRS Individual User Agreements by the company/agency or individuals of that agency, unless otherwise noted.

1. Name: _____

2. Organization: _____

3. Programmatic Agreement or Memorandum of Agreement Document(s) (if applicable): _____

4. Quadrangle / Mapsheet(s) and/or MTRS units for which data were destroyed (1:250,000 scale): _____

5. How was the data destroyed?: _____

I hereby certify that i have destroyed the raw (unmodified) IBS/AHRS data listed above in a manner that renders it non-recoverable. This includes both electronic and paper records.

6. Applicant Signature: _____

7. Date: _____

For office use only

8. Received by: _____

9. Date: _____

10. Staff Comments: _____