[Applicant Name Applicant Address

City, State, Zip]

[date]

Re: Historic Preservation Fund Section 106 Consultation Development Grant for [name of property]

Judith E. Bittner, State Historic Preservation Officer Office of History and Archaeology

State of Alaska: Department of Natural Resources 550 W. 7th Avenue, Suite 1310

Anchorage, AK 99501 Dear Ms. Bittner:

I [ received / am applying for] a grant from the Historic Preservation Fund to rehabilitate the [name of property, which is located at…] .

Enclosed is informati on to fulfill our Section 106 responsibilities:

* Drawings and specifications
* Photographs of existing conditions
* Description of work to be done, and products to be used
* Names of project manager, architect or design consultant, contractor and subcontractors, addresses, and as needed, statement of qualifications
* Project schedule
* Explanation of how the *Secretary of Interior's Standards for Treatment of Historic Properties, 1995* will be applied.

The enclosed material should provide the necessary information for your office to determine whether there will be any adverse affects on the historic property.

If you have any questions or need additional information, please contact me at [e-mail address] or [phone number].

Sincerely,

[sign and type name]

Enclosures